



DELHI STATE AIDS CONTROL SOCIETY
GOVT. OF NCT OF DELHI
DR. B.S.A. HOSPITAL, DHARAMSHALA BLOCK,
SECTOR - 6, ROHINI, DELHI - 110085
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Email ID-delhisacs1@gmail.com



No. F2 (494)/DSACS/Admn/2023-24/

Date:

VACANCY NOTICE(HQ-2)

1. Applications are invited for the following positions for DSACS under National AIDS Control Programme for engagement purely on contract basis as per details given below:-

S. No.	Position	Consolidated Remuneration (Rs. PM)	Number of positions
1.	Dy. Director (Lab. Services)	50,680.00	1
2.	Dy. Director (CST)	50,680.00	1
3.	Cluster Prevention Officer	45,000.00	7
4.	Assistant Director (SI)	35,000.00	1
5.	Assistant Director (Prevention)	35,000.00	2
6.	Assistant Director (Documentation)	35,000.00	1
7.	Assistant Director (IEC)	35,000.00	1
8.	Assistant Director (VBD)	35,000.00	1

2. QUALIFICATION FOR THE POSTIONS:

S. No.	POSITION	ESSENTIAL QUALIFICATION & EXPERIENCE FOR THE POSITION
1.	Dy. Director (Lab. Services)	Qualification: M.Sc. (Microbiology/ Biotechnology/Biochemistry/ Life Sciences/) OR B. Tech (Biotechnology) Desirable Qualification: PhD (Microbiology/Biotechnology/Biochemistry/ Life Sciences) Experience: 5 years of experience for candidates with M. Sc/ B. Tech (in the above subjects) OR 3 years of experience of working in medical diagnostic laboratory for candidates with Phd. Candidates with experience of working in accredited labs or those labs who have applied for accreditation will be preferred.
2.	Dy. Director (CST)	Qualification: University degree in Medical Sciences or Masters/Diploma in Public Health/ Health Management or Similar PG Courses in Health Care Management. Masters in Social Science/ Social Work/ Sociology/ Psychology/ Clinical Psychology/Medical Microbiology. Experience: 5 years experience in Health sector (preferably HIV) Good working knowledge of MS Office
3.	Cluster Prevention Officer	Qualification & Experience: Master Degree in Social Sciences/Public Health/ Management with 5 years' experience in development sector with minimum three (3) year work experience in HIV/AIDS preferably in supervisory capacity. The candidate should have sound understanding of issues related to High Risk Group populations and have experience of designing and implementation of Targeted Intervention strategies for high risk groups population such as Female Sex Workers, Transgenders, Injected Drug Users, Migrants, Trukers, Prison.

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4.	Assistant Director (SI)	<u>Qualification:</u> Master/Post Graduation in Public Health/Health Administration/applied epidemiology or Diploma in Public Health (Two year course) and similar streams from a recognised university. OR Masters in Demography/Statistics/Population Sciences/Social Sciences/Computer Application. <u>Experience:</u> Experience in Public Health in surveillance/research/M&E/epidemiology. Working knowledge of computers including MS office package and SPSS. Good Working knowledge of epidemiological analysis and biostatistics.
5.	Assistant Director (Documentation)	<u>Qualification:</u> Post graduate degree in Social Sciences/ Humanities or any other related field. <u>Experience:</u> • At least 3 years of experience in journalism and/or writing features for the web; - - Demonstrated experience in maintaining social media accounts, especially Facebook, Instagram, YouTube and Twitter, as well as experience with new media executions, preferably with a development organization; knowledge and understanding of local and global digital landscape and trends; • Basic understanding of managing website content as per need; • Experience with graphic design, ability to create designs for digital media purposes in open source graphic design programmes, such as Canva; • Ability to integrate PR/communication initiatives with social media; - - Experience developing compelling content to generate response from audiences online; • Experience in reporting on qualitative and quantitative analytics; - - Ability to take quality photographs and basic photo editing skills;
6.	Assistant Director (Prevention)	<u>Qualification:</u> Master/ Post Graduate Diploma in Social Sciences/Public Health/ Health Care Administration and similar streams from a Recognized University. <u>Experience:</u> Work experience 3 years in the Development sector, Health Programmes or Health systems in the field of HIV/AIDS at State/National level with experience of engagement with Community and civil society organizations. (• For Masters/ PG diploma: Minimum 3 years post PG • For Medical Graduate minimum of 1 yrs. Post qualification)
7.	Assistant Director (IEC)	<u>Qualification:</u> Post graduate degree in Social Sciences/Humanities or any other related field. <u>Experience:</u> Minimum 3 years experience in planning, implementing and monitoring of mid-media activities at State level. A good understand of folk and traditional media, BTL and other mid media vehicles Excellent written and oral communication skills in Hindi and English Candidate is willing to undertake extensive travel

		Additional experience of designing communication aids on HIV/AIDS Sound knowledge of handling virtual meeting platforms, video conferencing, social media platforms and computer skills.
8.	Assistant Director (VBD)	Qualification: Recognized PG degree in Social Science/Sociology/Social work Experience: • At least 3 years experience in organizing voluntary Blood donation • Preferably regular voluntary blood donor • Knowledge of donor motivation, donor recruitment and donor retention Knowledge of local language.

3. Age limit for applying for above positions is 62 years. Retired persons are also eligible. The maximum age limit for engagement for the positions shall be up to the attainment of an age of 62 years.
4. The above positions are purely on contractual basis coterminous with the project activity, with contract likely to be renewed every year on 1st April on performance basis. There will be no claim for regularization of the person so engaged.
5. Candidates shall be required to appear before the constituted Board/Panel for written test/interview with application, complete bio-data (with Photograph) and self-attested copies and testimonials along with originals at the scheduled place, date and time. Email & mobile no of applicant for contact must be mentioned in the application. No TA/DA shall be admissible for appearing in the written test/interview.
6. DSACS reserves the right to cancel or change the number of vacancies without assigning any reason.
7. Any corrigendum/addendum/change of schedule to this notice shall appears on DSACS website at '<https://dsacs.delhi.gov.in>' under Notice Board ► Vacancies-and-Results.
8. The application addressed to Project Director, DSACS, Dharamsala Block, Dr. Baba Sahab Ambedkar Hospital, Sector-6, Rohini, Delhi-110085. And complete application (with 2 passport size photograph) with self-attested testimonials in support of application, shall require to be submitted physically to DSACS by hand or by speed post. No online application shall be considered. The last date of submission shall be 04/04/2024 or 4 weeks of publication of the vacancy notice advertisement in newspaper whichever is later.
9. Venue, Date and Time of Test/Interview shall be communicated later.
10. Separate application is to be submitted for each position.

Enclosures: Format for application/bio-data



(DR. PARVEEN KUMAR)
ADDITIONAL PROJECT DIRECTOR

APPLICATION FORMAT

Passport
Size
Photograph

1. Post Applied for: _____

Notice No.: _____ (please refer to Notice)

(Separate applications are to be submitted for each position applied)

2. BIO-DATA:

Name of the Applicant:	
Father's / Husband Name:	
Mother's name:	
Marital Status: (Married/Unmarried)	
Date of Birth:	
Present/Communication Address:	
E-mail address:	
Telephone/Mobile No.:	

3. ACADEMIC /TECHNICAL QULAIIFICATION:

Period		Examination / Course	Subjects	%age of Marks obtained	College/ Institution	Board/ University
From	To					

4. Experience:

Month & Year		Designation held	Organization Name with Location	Job Profile	Documents attached
From	To				

Experience after essential qualification shall be counted for essential experience

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5. Proficiency in computer (software you are able to use and any formal qualification in computer):
6. Publication authored/contributed:
7. Extra Curriculum activities/interests:
8. Mention any other information which you think should be taken in to account in considering your application. For example, any distinction/Award/Certificates obtained and any notice etc.:
9. Enclosures:
(Please attach self attested photocopies in support of above such as for age, academic qualifications, experience, awards/certificates, publications etc., CV may also be attached)
10. I am hereby applying for the position mentioned at S. No. 1.
11. I hereby, certify that all above information is true and correct to the best of my knowledge, I understand that in case any of the above information, if found to be incorrect, my candidature is likely to be cancelled.

Date: __/__/__

Signature of Applicant

Place: _____

Name of Applicant: _____

(Note: The format may be used for typing the application and additional sheets if required, may be added.)

