

# APPLICATION FORMAT

Passport  
Size  
Photograph

1. Post Applied for: \_\_\_\_\_  
Notice No.: \_\_\_\_\_ (please refer to Notice)

(Separate applications are to be submitted for each position applied)

## 2. BIO-DATA:

|                                        |  |
|----------------------------------------|--|
| Name of the Applicant:                 |  |
| Father's / Husband Name:               |  |
| Mother's name:                         |  |
| Marital Status:<br>(Married/Unmarried) |  |
| Date of Birth:                         |  |
| Present/Communication<br>Address:      |  |
| E-mail address:                        |  |
| Telephone/Mobile No.:                  |  |

## 3. ACADEMIC /TECHNICAL QULAIIFICATION:

| Period |    | Examination<br>/ Course | Subjects | %age of<br>Marks<br>obtained | College/<br>Institution | Board/<br>University |
|--------|----|-------------------------|----------|------------------------------|-------------------------|----------------------|
| From   | To |                         |          |                              |                         |                      |
|        |    |                         |          |                              |                         |                      |
|        |    |                         |          |                              |                         |                      |
|        |    |                         |          |                              |                         |                      |
|        |    |                         |          |                              |                         |                      |

## 4. Experience:

| Month & Year |    | Designation<br>held | Organization<br>Name with<br>Location | Job Profile | Documents<br>attached |
|--------------|----|---------------------|---------------------------------------|-------------|-----------------------|
| From         | To |                     |                                       |             |                       |
|              |    |                     |                                       |             |                       |
|              |    |                     |                                       |             |                       |
|              |    |                     |                                       |             |                       |
|              |    |                     |                                       |             |                       |
|              |    |                     |                                       |             |                       |

Experience after essential qualification shall be counted for essential experience

On

5. Proficiency in computer (software you are able to use and any formal qualification in computer):
6. Publication authored/contributed:
7. Extra Curriculum activities/interests:
8. Mention any other information which you think should be taken in to account in considering your application. For example, any distinction/Award/Certificates obtained and any notice etc.:
9. Enclosures:  
(Please attach self attested photocopies in support of above such as for age, academic qualifications, experience, awards/certificates, publications etc., CV may also be attached)
10. I am hereby applying for the position mentioned at S. No. 1.
11. I hereby, certify that all above information is true and correct to the best of my knowledge, I understand that in case any of the above information, if found to be incorrect, my candidature is likely to be cancelled.

Date: \_\_\_/\_\_\_/\_\_\_

\_\_\_\_\_  
Signature of Applicant

Place: \_\_\_\_\_

Name of Applicant: \_\_\_\_\_

(Note: The format may be used for typing the application and additional sheets if required, may be added.)

