



DELHI STATE AIDS CONTROL SOCIETY

Govt. of NCT of Delhi

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Sub: Minutes of the Meeting (MOM) of Pre- Submission meeting for Expression of Interest (EOI) for shortlisting of NGOs/CBOs for empanelment for providing services for Targeted Intervention (TI) in Delhi held on 24th July 2025 in Conference hall, DSACS

Delhi State AIDS Control Society (DSACS) invited applications from interested civil society organizations (NGOs/CBOs) in all Districts of Delhi for empanelment for providing services to implement HIV/AIDS Targeted Interventions (TIs) with highly vulnerable population groups i.e. High-Risk Groups Female Sex Workers (FSW), Men-who-have-sex-with-men (MSM), Transgender Population (TG), Injecting Drug Users (IDUs) and Bridge Population (Truckers and Migrants) through advertisement published in National News Papers on 16/07/2025.

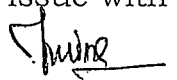
In this regard, a Pre-Submission meeting of interested NGOs/CBOs who wish to apply in response of advertisement was held on 24th July 2025 at 2.00 PM at conference hall DSACS under Chairmanship of Additional Project Director DSACS to help NGOs/CBOs to prepare a strong and competitive EOI for submission to DSACS. This meeting will provide valuable insights into crafting compelling proposal, understanding the evaluation criteria and addressing potential weakness before formal submission. The meeting was attended by the representatives of NGOs/CBOs as per Annexure-1.

Discussion points of the meeting are as under:-

S. No	Agenda points	Discussions points
1	Overview of Targeted Intervention Projects	The representatives of the NGOs/CBOs were briefed about TI Projects, its aims, objectives and components of the interventions under National AIDS Control Program (NACP). They were also briefed about expected deliverables of TI projects and Conflict of Interest related to services of the TI projects.
2	Terms of Reference (TOR) for submission of Expression of Interest (EOI)	NGOs/CBOs were briefed about TOR, criteria of shortlisting of NGOs/CBOs, and documents required to be submitted with EOI as requested in the TOR. They were also informed that last date of submission of EOI is 6th August 2025 and were requested to submit EOI within

		stipulated timeframe in the advertisement and TOR available on the website of DSACS.
3	Details of the TI projects for submission of EOI	NGOs/CBOs were also briefed about District, typology and proposed areas where DSACS intend to establish 10 TI projects TI projects application and preference sheet was also discussed that NGOs/CBOs may apply for any projects or all projects as per their interest and indicate their preference in the EOI.
4	Instructions for filling of EOI	NGOs/CBOs were briefed about instructions for filling the EOI as mentioned in the TOR. They were requested to submit 2 copies of EOI with proper binding in sealed envelop They were also requested to submit application in accordance to check list provided in the TOR and arrange documents as indicated in the checklist. All the pages should be serial numbered and self-attested by authorized person of NGO/CBO with stamp of the organization.
4	Format for information related to EOI	NGOs/CBOs were also briefed about format of EOI and requested to submit properly filled format with information as requested in the format. They were requested to attach all the documents as requested in the TOR. They were also requested to go through the SOP for selection of NGOs/CBOs under NACP and TOR available on DSACS website before submission of EOI.

The meeting ended with vote of thanks to Chair. The minutes of the meeting issue with the approval of APD, DSACS.


(J.K.Mishra)
JD (Prevention)